

APPEAL FILING FEES

Required at Filing

Your appeal fee (**\$25 for residential** or **\$100 for commercial**) is required at the time you file your appeal. Your appeal will not be processed if you do not enclose your cheque or money order.

Fully Refundable

The appeal filing fee is fully refundable if you withdraw your appeal at least 10 days prior to your hearing or if you are successful at the Assessment Review Commission.

No Fee Alternative

You can request a file review of your assessment at any time, **without charge**. Call our office at 1-877-777-2807 and ask to speak to the assessor for your area. The assessor will review the file with you and determine if a site visit is needed.

Municipal Assessment Agency

Appeal Processing
P.O. Box 334
Gander, NL A1V 1W7

877-777-2807

www.maa.ca



MUNICIPAL ASSESSMENT AGENCY

PROPERTY ASSESSMENT APPEALS

*Information about the property
assessment appeal process for the
property owner.*





BEFORE YOU APPEAL

Ask yourself, is the value of my property reasonable or would I expect to get less if I sold it?

Discuss your concerns with an assessor. If you call 1-877-777-2807, one of our assessors can discuss your file and how the value was determined.

You can request a file review of your assessment at any time, without filing an appeal. Call our office at 1-877-777-2807 and ask to speak to the assessor for your area.

You can obtain a copy of our information on your property. Please call 1-877-777-2807 and request a parcel summary report.

The appeal deadline is located in **Box 3** on the front of your assessment notice.

- Late appeals cannot be accepted.



TO FILE YOUR APPEAL

Complete the appeal form on the bottom of your assessment notice. Please provide as much information as possible (recent sales information, a copy of an appraisal report, etc..) to support your appeal.

Be sure to enclose your refundable appeal filing fee (\$25 for residential or \$100 for commercial) and make your cheque or money order payable to Municipal Assessment Agency.

Mail the appeal form, with the fee, on or before the appeal deadline to the address below:

Appeal Processing
Municipal Assessment Agency
P.O. Box 334
Gander, NL A1V 1W7

Late appeals cannot be accepted.

AFTER YOU FILE YOUR APPEAL

An Assessor will review the file and may contact you to arrange a property inspection or to discuss the appeal.

You will be advised of the review results by mail. If you are satisfied with the results of your review no further action is required and your filing fee will be refunded to you.



DID YOU KNOW?

- ❖ You can request a file review of your assessment at any time, without filing an appeal. Call our office at 1-877-777-2807 and ask to speak to the assessor for your area. The assessor will review the file with you and determine if a site visit is needed.
- ❖ You can obtain a copy of our information on your property. Please call 1-877-777-2807 and request a parcel summary report. The information on your property will be mailed to the address on your assessment notice.
- ❖ You can find property values for your community on our website. Visit www.maa.ca and select **Assessment Search**
- ❖ Your appeal filing fee is refundable, if you withdraw your appeal at least 10 days prior to your hearing, or if you are successful at the Assessment Review Commission.