



Municipal Assessment Agency  
St. John's | Gander | Corner Brook |  
Phone: 1-877-777-2807  
www.maa.ca

## GIS Technician

### Public Opportunity/Temporary/Full Time

The Municipal Assessment Agency is required to provide municipalities with real property values (or assessments) in accordance with the terms and conditions of the province's *Assessment Act, 2006*. We are responsible for providing a fair and effective property assessment service to 233 municipalities within Newfoundland & Labrador.

**Location:** Any Regional Office (St. John's, Gander, Corner Brook)

### Why join the Municipal Assessment Agency?

The Municipal Assessment Agency is committed to providing employees with training and overall professional growth. We provide great rewards including, but not limited to, comprehensive health benefits, flexible working arrangements, leave benefits, a continuous learning environment, employee & family assistance program, and challenging work.

### The Role

The Corporate Services Division is seeking a **GIS Technician** to provide technical support for the integration of geographic information systems within the Agency's workflows.

### Key Responsibilities:

- Provide technical support to individuals and teams on processes and procedures related to utilizing GIS solutions
- Query, extract and decipher information in order to complete geospatial analysis
- Create, edit and manager spatial features using ArcGIS software
- Display spatial information as required for different audiences
- Review and inspect real property data using aerial imagery and update files as required
- Participate in GIS/Aerial Imagery projects and provide support within a team

## Screening Criteria:

- A post-secondary diploma in a related field such as Geographic Information Systems, Engineering Technology or Geography
- Experience with GIS software and database management systems
- Experience with a range of GIS tools for spatial and temporal analysis in the real estate valuation field
- Experience with SQL Developer (asset)

## Assessment Criteria:

- Knowledge of geospatial and temporal analysis
- Knowledge of GIS Software and database management
- Advanced analytical skills
- Organizational skills
- Attention to detail
- Team collaboration
- Ability to communicate effectively
- Problem solving skills

**Salary:** CG 30 (\$49,595 - \$55,091) as per NAPE Collective Agreement

**Closing Date:** March 12, 2024

**Applications quoting reference MAA.GIS.01.2024 should be submitted to [careers@maa.ca](mailto:careers@maa.ca).**

## Applicant Information:

For additional information on this job opportunity please contact Stephen Wheeler [swheeler@maa.ca](mailto:swheeler@maa.ca).

- The Municipal Assessment Agency Inc. values diversity in the workplace and is an equal opportunity employer.
- Disability related accommodations and alternate formats are available upon request at any stage of the recruitment process by contacting [swheeler@maa.ca](mailto:swheeler@maa.ca), 709-330-0855 or toll free at 1-877-777-2807.
- Preference will be given to applicants who are a Canadian citizen or permanent resident of Canada or those who are legally entitled to work in Canada.
- Applications must be received on or before the closing date stated for this job posting.

- It is the responsibility of the applicant to submit an application that demonstrates the required merit criteria. Applications that do not clearly demonstrate the required criteria will be screened-out.
- This is a NAPE GS bargaining unit position and as per the Collective Agreement, applicants internal to the bargaining unit will be considered prior to other candidates.
- An equivalent combination of experience and training may be considered.
- All applications must contain accurate contact information, including current mailing address, email address and phone number.
- This competition may be used to fill similar vacancies with the Municipal Assessment Agency Inc.