Municipal Assessment Agency
St. John's | Gander | Corner Brook |
Phone: 1-877-777-2807
www.maa.ca

GIS Technician

Temporary / 35 Hours per Week / Internal Opportunity

The Municipal Assessment Agency is required to provide municipalities with real property values (or assessments) in accordance with the terms and conditions of the province's Assessment Act, 2006. We are responsible for providing property assessment services to over 240 municipalities within Newfoundland & Labrador.

LOCATION: Any Regional Office (St. John's, Gander, Corner Brook)

The Municipal Assessment Agency is committed to providing their employees with training and overall professional growth. We provide great rewards including, but not limited to, comprehensive health benefits, flexible working arrangements, pension and leave benefits, learning and development opportunities, an employee & family assistance program, and challenging work.

THE ROLE:

The Corporate Services Division is seeking a **GIS Technician** to provide technical support for the integration of geographic information systems within the Agency's workflows.

KEY RESPONSIBILITIES:

- Provide technical support to individuals and teams on processes and procedures related to utilizing GIS solutions
- Query, extract, and decipher information in order to complete geospatial analysis
- Create, edit, and manage spatial features using ArcGIS software
- Display spatial information as required for different audiences
- Review and inspect real property data using aerial imagery and update files as required
- Participate in GIS/aerial imagery projects and provide support within a team

SCREENING CRITERIA:

1. Completion of a diploma in Geographic Information Systems, Engineering Technology, Geography or a related discipline (equivalencies will be considered)
2. Experience with GIS software and database management systems
3. Experience with a range of GIS tools for spatial and temporal analysis
4. Experience with SQL Developer (asset)

ASSESSMENT CRITERIA:

1. Knowledge of GIS software and database management
2. Knowledge of geospatial and temporal analysis
3. Ability to effectively exchange information
4. Ability to independently manage time and tasks
5. Ability to establish and maintain effective working relationships
6. Problem-solving skills
7. Analytical skills with attention to detail
8. Professionalism

SALARY: $51,615.20 - $57,330.00 per annum (CG-30) as per the NAPE General Service Collective Agreement

CLOSING DATE: November 15, 2026

Applications, quoting ref: MAA.GIST.18.2026, must be submitted to **careers@maa.ca**

APPLICANT INFORMATION:

- For additional information on this job opportunity please contact Amy Thomas, Human Resources Consultant at amythomas@maa.ca or 709-330-0855.
- The Municipal Assessment Agency values inclusion, diversity, equity and accessibility, and a workplace culture that benefits from varying ideas and lived experiences.
- Accommodations and alternate assessment formats are available upon request at any stage of the recruitment process by contacting careers@maa.ca or 709-330-0855.
- We are committed to providing an inclusive recruitment process with a focus on removing barriers. For common potential accommodations and adjustments during the recruitment process, contact careers@maa.ca. Accommodation information will be kept confidential.
- It is the responsibility of the applicant to submit an application that demonstrates the required screening criteria outlined in the job posting.
- All applications must contain accurate contact information, including current mailing address, email address and phone number.
- Preference will be given to applicants who are a Canadian citizen or permanent resident of Canada or those who are legally entitled to work in Canada.